



Parent and Student Handbook 2019-2020

Thunderbolt Vision Statement

Sky Ranch Middle School builds **Fearless** young **Leaders** who demonstrate **Integrity**, **Grit**, **Honesty**, and **Tolerance** through their academic excellence and citizenship.

Thunderbolt Mission

Sky Ranch Middle School inspires 21st Century students to take **FLIGHT** academically and personally through rigorous and relevant instruction while creating meaningful relationships to support their journey.

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THUNDERBOLT HANDBOOK

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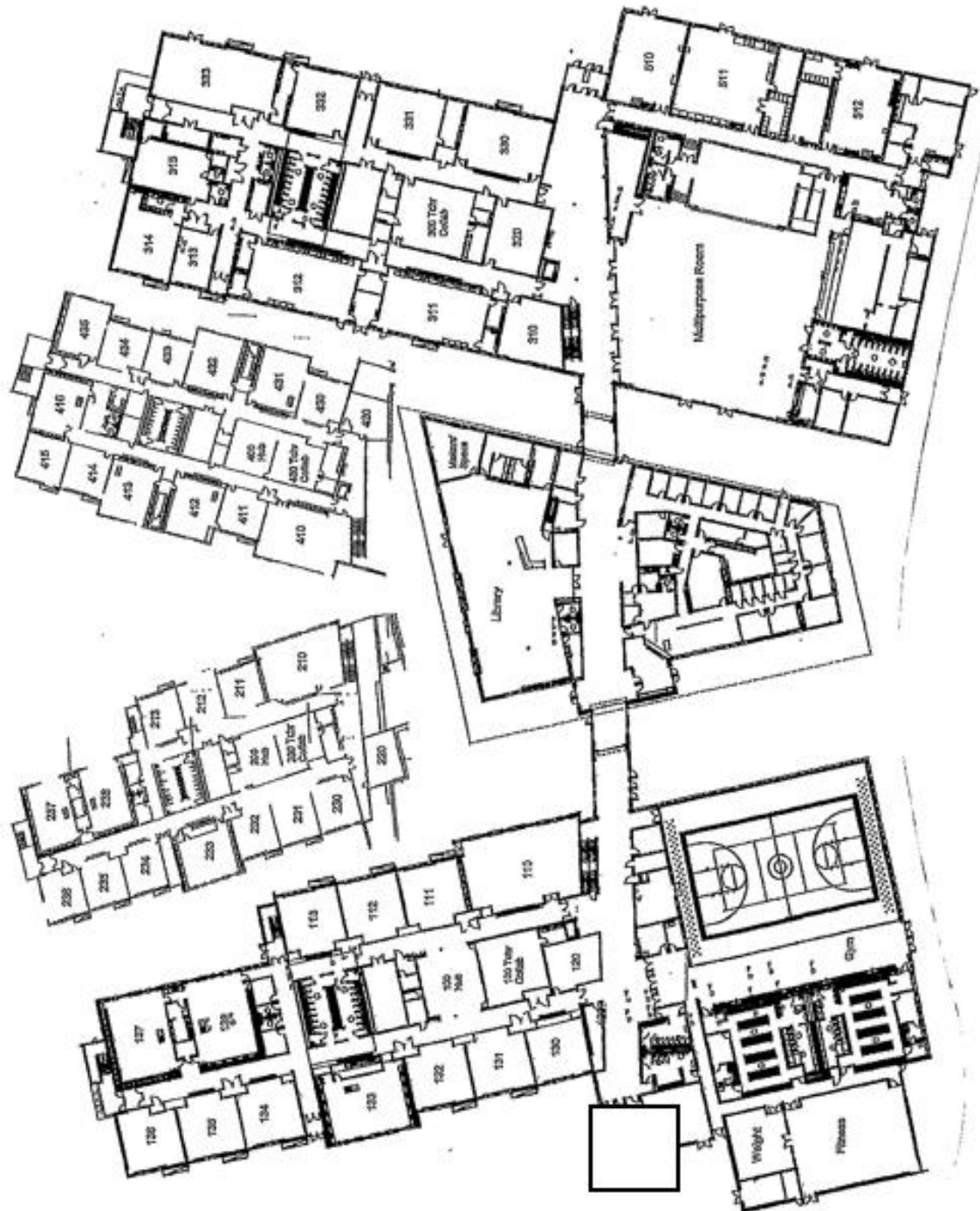
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BUILDING MAP



BELL SCHEDULES

MONDAY / TUESDAY

Period	Clock	Minutes
Advisory	7:30 - 7:50	20
Passing	7:50 - 7:54	4
Block 1	7:54 - 9:24	90
Passing	9:24 - 9:28	4
Block 2	9:28 - 10:58	90
1 st Lunch	10:58 - 11:28	30
Passing	11:28 - 11:34	6
Enrichment	11:34 - 12:19	45
Passing	10:58 - 11:02	4
Enrichment	11:02 - 11:49	47
2 nd Lunch	11:49 - 12:19	30
Passing	12:19 - 12:25	6
Block 3	12:25 - 2:00	95

THURSDAY/FRIDAY

Period	Clock	Minutes
1 ST	7:30-8:22	52
Passing	8:22-8:26	4
2 ND	8:26 - 9:16	50
Passing	9:16 - 9:20	4
3 RD	9:20 - 10:10	50
Passing	10:10 - 10:14	4
4 th	10:14 - 11:04	50
1 st Lunch	11:04 - 11:34	30
Passing	11:34 - 11:40	6
Enrichment	11:40 - 12:10	30
Passing	11:04 - 11:08	4
Enrichment	11:08 - 11:40	32
2 nd Lunch	11:40 - 12:10	30
Passing	12:10 - 12:16	6
5 th	12:16 - 1:06	50
Passing	1:06 - 1:10	4
6 th	1:10 - 2:00	50

WEDNESDAY

Period	Clock	Minutes
1 st	7:30 - 8:17	47
Passing	8:17 - 8:21	4
2 nd	8:21 - 9:03	42
Passing	9:03 - 9:07	4
3 rd	9:07 - 9:49	42
Passing	9:49 - 9:53	4
4 th	9:53 - 10:35	42
1 st Lunch	10:35 - 11:05	30
Passing	11:05 - 11:11	6
Enrichment	11:11 - 11:41	30
Passing	10:35 - 10:39	4
Enrichment	10:39 - 11:11	32
2 nd Lunch	11:11 - 11:41	30
Passing	11:41 - 11:47	6
5 th	11:47 - 12:29	42
Passing	12:29 - 12:33	4
6 th	12:33 - 1:15	42

ROTATION SCHEDULE FOR 6TH GRADERS

At Sky Ranch Middle School our block schedule allows for longer periods of time for activities such as labs and diving deeper into various content. Due to this, students experience only three classes on each of the block days. Sixth graders, due to their unique elective schedule, will have a longer time in each of their core classes, but will experience their third and fourth period A day electives during third period block and their third and fourth period B day electives during their fourth period block on Mondays and Tuesdays. In order to eliminate confusion for students, we have created a rotation schedule. You will see an example below, the entire schedule can be viewed at <https://www.washoeschools.net/skyranch>.

August

Mon 19	Tue 20	Wed 21	Thu 22	Fri 23
1	3b 4b	1	1	1
2	5	2	2	2
3a 4a	6	3a	3b	3a
		4a	4b	4a
		5	5	5
		6	6	6

August

Mon 26	Tue 27	Wed 28	Thu 29	Fri 30
1	3b 4b	1	1	1
2	5	2	2	2
3a 4a	6	3a	3b	3b
		4a	4b	4b
		5	5	5
		6	6	6

September

Mon 2	Tue 3	Wed 4	Thu 5	Fri 6
LABOR DAY NO SCHOOL	1	1	1	3b 4b
	2	2	2	5
	3a	3b	3a 4a	6
	4a	4b		
	5	5		
	6	6		

GLOSSARY OF TERMS

1. Academic Teaming

- The main goal of teaming is to better support students in taking FLIGHT —which drives everything teachers and staff at do here at Sky Ranch Middle School.
- Your students' core teachers (math, language arts, social studies, and science) all share the same students.
- This structure creates more interconnected relationships and bolsters academic effort and consistency.

2. Looping

Looping means:

- Our 7th grade teams of teachers and students will stay together as they make the transition to 8th grade.
- Our current 8th grade teachers will then drop down to teach the incoming 7th graders.

Benefits include:

- An increased sense of community among teachers, students, and families.
- An increase in learning time due to quick 8th grade recall of behavior and academic expectations.
- An increase in student attendance.
- A decrease in discipline issues within the classroom.

3. Advisory

- A safe twenty-minute period at the start of the week, Monday and Tuesday, where teachers help students to know what to expect that week.
- A time for learning organizational strategies.
- A time for mini lessons on SEL and reinforcement of our FLIGHT matrix.

4. Enrichment

- A safe period in the day where students can form relationships with each other and the teacher.
- A time for lessons on SEL and teaching/reinforcement of our FLIGHT matrix.
- A time for team building activities.
- A time to work on cross-curricular units of study.

5. Positive Behavior Interventions and Support (PBIS)

- Students will earn PROPS (Positive Recognition of Promising Students). This means that students are being recognized for demonstrating the characteristics of our FLIGHT matrix and our Teacher Student Agreements.
- PROPS can be spent on various rewards and activities throughout the year.

6. Social Emotional Learning (SEL)

- Where children are taught knowledge, skills, and dispositions related to: Self-Awareness, Self-Management, Social Awareness, Relationship Skills, and Responsible Decision-Making.
- SEL is rooted in brain research and focuses on starting and ending each day with a consistent, ritualistic pattern that connects teachers and students as well as students with other students.

7. 21ST Century Learning Competencies

- Employability Skills and student-centered learning activities
- Collaboration, Knowledge Construction, Real World Problem Solving and Innovation, Use of Technology for Learning, Self-Regulation, and Skilled Communication
- Helps to prepare students for success in a modern world.

8. IEP and 504

- Individual Education Plans (IEP) are for students who have a documented disability. These students are eligible to receive specially designed instruction, accommodations and modifications within the classroom.
- 504s are for students who have a health condition that affects their educational performance. These students are eligible to receive accommodations and modifications within the classroom.
- We are excited to have all of these students as part of our Thunderbolt family.

9. Gifted and Talented (GT) Magnet

- We are one of four middle schools in the Washoe County School District that have a gifted and talented magnet program.
- This means that students who may not be zoned for our school but attend our school due to a specialized program.
- We are excited to have all of these students as part of our Thunderbolt family.

ATTENDANCE AND MEDICAL INFORMATION

1. What should I do if my child must be absent?

- Parents/guardians must call or send a note to Sky Ranch front office whenever a child is absent. The call or note must be received within three days of the absence.
- A student should request make-up work from each teacher on the day he/she returns from an absence.
- Teachers have two days to provide make-up work to the students once they return to school.
- Make-up work must be completed within the number of days the student was absent, plus one day.
- Once make-up work is completed and turned in, the absence will no longer count toward chronic absenteeism.

2. WCSD Attendance Policy Specifics

- NRS 392.122 Establishes that minimum attendance is required for promotion to the next grade. The WCSD Board says that students must not be absent 10% or more of school days or they will be retained (ES/MS) or fail the course(s)(HS) no matter what the student's academic mark(s) in the grade/course may be. The entire attendance policy, WCSD Board Policy 5400, is available on the Student Accounting Department website.

3. Why Attendance Matters

- Attending school every day has a huge impact on a student's academic success starting in kindergarten and continuing through high school. Students who miss more than 17 days (10%) of the school year are classified as chronically absent and are at risk of being retained or not earning sufficient credit to advance to the next grade. This means a students can be chronically absent even if they miss two days every month.
- Data shows that students who frequently miss school are less likely to graduate from high school.

4. Student Medical Needs

- In order to succeed to their fullest, some of our young Thunderbolts require medical supports. We want to be up-to-date in all support needs/concerns for each student. Please contact the school nurse and/or school counselors to make sure health plans and 504s are current.
- Students with 504s are case managed by Sky Ranch counselors, and most often contain aspects related to student health plan needs.
- All Sky Ranch Health Plans are managed by our school nurse, and supported in the clinic by our clinical aide.
- Even if your child has a pre-existing Health Plan, you are encouraged to contact the Sky Ranch clinic at the outset of the school year to make sure your child's support needs are current. Your child's teachers, and all staff supporting your child, will follow the supports in your child's Health Care Plan.

The [WCSD Student Health Services Department](#) website provides links to forms for student-medication needs, food allergy needs/precautions, immunizations, and much more.

THUNDERBOLTS HANDBOOK

DATES, COUNSELING, VOLUNTEER INFORMATION

1. Dates to Know

- First day of School 8/12/19
- Labor Day 9/2/19
- Fall Break 10/7 – 10/11/19
- End of 1st Grading Period 10/18/19
- Nevada Day 10/25/19
- Veterans Day 11/11/19
- Thanksgiving 11/27 – 11/29/19
- End of 2nd Grading Period 12/20/19
- Winter Break 12/20 – 1/3/20
- Martin Luther King Jr. Day 1/20/20
- President's Day 2/17/20
- End of 3rd Grading Period 3/13/20
- Spring Break 3/16 – 3/27/20
- Memorial Day 5/25/20
- Last Day of School 6/5/20

2. Athletic Dates

- Cross Country 8/15 - 9/12
- Girls Basketball 9/16 - 10/31
- Boys Soccer 9/10 - 10/18
- Boys Basketball 11/4 - 12/16
- Volleyball 1/13 - 2/20
- Wrestling 2/24 - 4/14
- Girls Soccer 3/4 - 4/18
- Track and Field 4/20 - 5/21

3. Calendar Link

- In order to access our school's calendar, you can access our website or follow the link below.
- <https://www.washoeschools.net/Page/11660#calendar25532/20190716/month>

4. Counseling

The counselors at Sky Ranch Middle School are professional educators with a mental health perspective who understand and respond to a variety of challenges. All Sky Ranch Students have access to a counselor that is assigned to their Base or Squadron.

Counselors are available to help students on school or personal issues. Our counselors are Rebecca Gunderson, Kelly Yost and Claudia Bessette.

- Students must make an appointment to see their counselor. They can do this through a QR code posted on our website, they can come to the main office and request an appointment before school, at lunch or after school. Counselors will then send a pass for the student at their earliest convenience. This eliminates the waste of valuable class time due to lines in the counseling office.
- Students are encouraged to solve conflicts themselves; however, counselors are there to assist students in this process.
- Students and parents can report issues of concern through the Safe Voice website at www.safevoicenv.org or by calling 833-216-7233.
- Campus safety issues can also be reported to Secret Witness Hotline by calling 329-6666.

5. Parent Volunteers

- We are excited for all parents to be involved and active with the Sky Ranch Community and school events! If you anticipate volunteering to help with any Sky Ranch events/needs this school year, please follow through with each of the following needs.
- Complete and return to the Sky Ranch Office a signed copy of the [Adult Volunteer Application](#). This must be completed yearly.
- Contact the [WCSD School Police Department](#) to complete a yearly background check.
- Contact the [District Fingerprint Office](#) to schedule a personal finger printing IF it has not been completed within the last 5 years with the School District.
- All volunteers/parents/community members must check-in at the front office prior to entering the Sky Ranch building during standard school hours.

LAPTOP DEVICES AND INFINITE CAMPUS

1. Device and Tools

- All students at Sky Ranch Middle School will receive a 360 flip HP Laptop kit. This kit will include: Laptop, charging cables, stylus, ear buds and carrying case. These items will be checked out to your student through our Resource Manager System in order to ensure quality tracking of devices and assist us in returning any misplaced items.

2. Insurance

- We will be offering an insurance option in order to help families protect their student's devices. This insurance is not mandatory, but it is strongly recommend, as families will be responsible for damaged devices.
- You can find the complete insurance information in the Tech Agreement below.

3. Complete Tech Agreement/ Video

- You can use this link to access the full technology agreement that all students and families must read and sign prior to receiving a device. <https://tinyurl.com/y5of7gtp>
- Parents and students will need to view a short video and sign a one to one agreement before students are issued their laptop.

4. Infinite Campus

Every student and every parent has an IC log-in. Student and parents have different long-in IDs. IC lets you view your teachers' grade books including assignments, attendance, grades and behavior, as well as test scores, to do lists, school calendar and school announcements.

- An important key to a student's academic success is learning to monitor and checking your progress in every class.
- Enrichment teachers will be supporting students in learning how to access IC throughout the year.
- You can access your IC account from any computer with internet. All WCSD schools have a parent kiosk for parents to use at their convenience. If parents have more than one student, they can view all of their students with one log-in and see their families' educational calendar.
- If you have forgotten your log-on information or have never logged-on – it is very easy and we can help you. Please come and see us in the main office.
- Follow this link to get started <http://campus.washoeschools.nv/campus/portal/washoe.jsp>

THUNDERBOLT HANDBOOK

TEACHER, STUDENT AGREEMENTS

TSA PROGRESSIVE CLASSROOM MANAGEMENT

1. Why

- Maintains a safe environment where all students can learn and know exactly what is expected of them at all times
- Provides structure for students and consistency in the referral process
- Supports students as they soar to new heights through rigorous and innovative learning experiences

2. Expectations for Students:

	F	L	I	G	H	T
	FEARLESS: When fears are grounded, dreams take flight.	LEADER: Know the way, go the way, show the way.	INTEGRITY: Do the right thing even when no one is watching.	GRIT: Perseverance and passion to keep you going.	HONESTY: If you want to be trusted, be honest.	TOLERANCE: A willingness to embrace another's uniqueness.
Classrooms and Learning Areas	*Take risks in learning by leaving your comfort zone and by trying new things *Be an active learner: participate, complete work and contribute	*Be prompt, prepared and ready to learn *Clean-up work areas *Model appropriate behavior for others *Be open to the ideas of others *Understand/accept your strengths/ share them with others	*Do your own work *Care for technology equipment and supplies *Follow through on commitments to others *Own your actions and accept results *Demonstrate morals and maturity	*Stay engaged *Search for answers by inquiring *Overcome obstacles and succeed *Use mistakes as growth opportunities	*Speak truthfully about events *Understand/ accept your challenges *Communicate sincerely especially if in conflict *Think about your message first	*Speak and listen respectfully— with all adults *Consider all points of view before reacting *Use appropriate language *Accept discomfort and not having all the answers

3. School Wide Progressive Classroom Management:

- Step 1 – Warning – Restate the expectation
 - Teacher re-teaches student how to follow unmet expectation.
 - Teacher may ask the following questions:
 1. What are you doing?
 2. What are you supposed to be doing?
 3. Are you doing that?
 4. What are you going to do about that?
- Step 2 – Re-teach the expectation
 - Teacher re-teaches student how to follow unmet expectation.
- Step 3 – Teacher re-teaches the expectation, in class seating change (if appropriate)
 - Student may be moved to a new seat in the classroom.
 - Teacher will make phone call home.
 - Student is written up in Infinite Campus (minor behavior referral).
- Step 4 – Removal to solo-seat, parent contact, and write up in IC
 - Teacher escorts student to their solo-seat partner classroom with a reflection form.
 - Student completes the reflection form. Teacher should require form be sent home and brought back signed.
 - If appropriate (as deemed by the teacher), student may return to the classroom after completion of the reflection form. (If they return without further incident, document as a minor.)

- If student does not return to class or returns and causes further disruption, student is written up in Infinite Campus as a major behavior referral.
- Teacher will make phone call home.

Majors Behavior Referrals:

- Students will be written up with major behavior referrals for:
 - 3 minor behavior referrals for the same type of behavior in the same class period. For example, student has had three minor write-ups for defiance in your third period class.
 - Receiving a Step 4 and are unable to return to the classroom or cause disruption when returning.
 - Behaviors that are not classroom managed and will result in an immediate trip to the office include but are not limited to: battery, threats, bullying, use of combustibles or incendiaries, damage to school property, fighting/physical aggression, possession and/or use of drugs, alcohol, tobacco, or weapons.

**Consequences for major behavior referrals are determined and carried out by administration. These consequences may include (but are not limited to):

- Detention
- Work crew @ lunch
- In School Suspension (1 or more periods)
- Out of School suspension

****Students with an OSS (out of school suspension) during the quarter will not be permitted to attend or participate in any upcoming events for that quarter.**

4. Positive Reinforcement

- Daily: Teachers will give PROPS to students adhering to expectations and exemplifying the traits on the Flight Matrix.
- Monthly: Students can earn entrance to events with their PROPS (This is our PBIS currency like “bucks or cash”).

THUNDERBOLT HANDBOOK

TEACHER, STUDENT AGREEMENTS

TSA HALLWAYS, BACKPACKS & LOCKERS

1. Why

- Ensures safety of all students and reduces negative incidences
- Helps traffic to keep moving (both in the hallways and outside)
- Prevents tardiness and helps students make good choices
- Maintains the facilities for future staff and students

2. Expectations for Students:

- Keep locker access to a minimum to avoid being late to class.
- Place backpacks in your locker during the school day.
- Have lanyard and ID visible at all times.
- Have earbuds out of ears in hallways.
- Have a pass in the hallways, no passes will be issued the first or last ten minutes of class.
- Walk on the right side of the hallways and do not cut through bathroom areas to the other side of the hall.

3. Expectations of Staff:

- Be in the hallways during every passing period.
- Actively scan hallways: help students if necessary, monitor locker access, keep flow of traffic moving.
- Greet passing students and incoming students by name. Be prompt to your duty, on time, and actively monitor your area.
- Do not issue passes the first or last ten minutes of class, keep passes to a minimum.

4. Consequences:

- If a student is at their locker or has their backpack between classes without a pass, teacher will re-teach the expectation for locker access (no lockers between classes).
 - If locker behavior persists after re-teaching the expectation, the student will be written up with a minor behavior referral under “Disregard for school rules” (per “Referrals” TSA processes).
- If students are sharing lockers, teacher will re-teach the expectation that the school rule is that lockers may not be shared.
 - If sharing of lockers persist with these students, they will be written up with a minor behavior referral under “Disregard for school rules” (per “Referrals” TSA processes).
- Third minor offense will be written up as a major behavior referral, per quarter.

**** Any students who are caught sharing lockers more after a major behavioral referral will lose locker privileges.**

SEL Standards: Self-Awareness, Self-Management, Responsible Decision-Making

Example SEL Language: “Thank you for making a responsible decision”; “Thank you for being a great self- manager”; “Great job showing self-awareness”.

THUNDERBOLT HANDBOOK

TEACHER, STUDENT AGREEMENTS

TSA STANDARD OF DRESS

1. What

- Clothing worn on campus must adhere to WCSD dress code.
- Appropriate dress encourages a respectful environment that focuses on teaching and learning.
- Clothing that does not promote an illegal activity, including underage drinking, illegal drug use, domestic abuse, gang membership, battery, assault, or any other civil or criminal conduct which would violate state or federal law.
- Clothing must cover the body from the chest/breasts to below the buttocks. This includes all private/intimate parts of the body, to include the midriff. No spaghetti strap tank tops.
- Shorts, skirts, skorts, and dresses must be an appropriate length, extending to the student's mid-thigh.
- Undergarments shall not be intentionally exposed (e.g., bras, boxer shorts).
- Nylons/panty hose/tights may be worn as an undergarment under clothing but not alone as pants/bottoms.
- Leggings, to include yoga pants, are acceptable worn as pants.
- Pants/bottoms with rips, tears, or mesh are acceptable but shall not reveal or expose a private/intimate part of the body nor cause a safety concern (e.g., a tripping hazard because the hem of the pant leg drags on the floor).
- Pajamas are reserved for designated days only.
- Proper footwear at all times – no slippers.
- Head coverings worn for medical or religious reasons are permitted. Hats and sunglasses can be worn outside, must be removed upon entering building and stored in lockers. Sweatshirt hoods may not be worn in the building.
- Students must carry their Sky Ranch lanyard and Student ID at all times.
- ID photo must not be defaced or covered in any way.

2. Why

- To maintain a safe environment that focuses on teaching and learning.
- To teach students that a standard of dress will be expected of them in their careers.
- Lanyards with IDs will allow students to use planner passes, check out library books, and attend school events.

3. Expectations for Students

- Students are expected to have lanyard and ID visible at all times.
- Students will comply with staff requests to change or make adjustments to their clothing to ensure dress code compliance.
- Lost lanyards and IDs can be purchased for a nominal fee.

4. Expectation for Staff

- Staff are expected to have lanyard and ID visible at all times.
- Do a visual scan of the classroom and pink slip any student who is in violation of dress code.
- Pink slip must contain student's full name. This card serves as their pass to report to office for consequences.

- Office will enter data in IC. Pink slip will be initialed by office staff and given back to student to be used as pass to return to class.
- Teacher will collect initialed pink slip upon student's return to class.
- Administration will make announcements and Connect Ed phone calls to remind students and parents of dress code expectations.

5. Consequences

- Classroom managed dress code violations (that can be addressed by teacher) will be addressed using progressive discipline plan.
 - Classroom managed dress code violations might include (but are not limited to):
 - Wearing hats or head coverings in classrooms
 - 1st time: verbal warning, change of clothes (documented as a minor)
 - 2nd time: student calls parent, change of clothes (documented as a minor)
 - 3rd time: student calls parent, change of clothes, 1 day lunch detention (documented as a minor)
 - 4th time: office discretion based on situation (documented as major)

SEL Standards: Self-Awareness, Self-Management, Responsible Decision-Making

Example SEL Language: "Thank you for making a responsible decision"; "Thank you for being a great self- manager"; "Great job showing self-awareness".

THUNDERBOLT HANDBOOK

TEACHER, STUDENT AGREEMENTS

TSA TECHNOLOGY

1. What

- Cell phones
- Computers 1:1 Initiative

2. Why

- Maintains a safe environment that focuses on teaching and learning

3. Expectations for Students

- Turn cell phone off.
- Student will place cell phone in pocket chart. (Teachers may have students take a card from the cell phone pocket that matches their student number.)
- Videos and music may only be accessed if a teacher gives permission.
- Online games may only be accessed if they are in support of education and permission is granted by a teacher.
- Keep backgrounds, screensavers and profile pictures school appropriate.
- Stay connected to the school WiFi.
- Bring computer to class charged.
- Bring earbuds to class for educational use.
- Keep computers with you at all times or in a secured location like your locker during lunch time.

4. Expectations for Staff

- Have a pocket chart for the storage of cell phones.
- Hold students accountable to policy.
- Be proactive by consistently monitoring student technology use and re-teaching our students the rules regarding the technology as outlined in the agreement signed by students and parents prior to receiving a laptop.

5. Cell phone Consequences

- First time teacher asks student to place the device in a teacher designated location (teacher desk, chart, etc.)
 - No argument, cell phone is returned at the end of class.
 - Student argues, phone is taken and turned into office. (Documented as a minor, parent phone call or email home.)
- Second time phone is sent to the office for student pick up at the end of the day. (Documented as a minor, parent phone call or email home.)
- Third time phone is sent to the office for parent pick up. (Documented as a major and office addresses it.)

6. Consequences for Technology Violations

Equipment Related Behavior Violations	Equivalent “Traditional” Classroom Violations	Consequences
Email, instant messaging, internet surfing, computer games (off-task behavior)	Passing notes, looking at magazines, games (off- task behavior)	Follow Progressive Discipline Step System 3 rd Minor Becomes a Major
Missing case and/or device	No binder/missing supplies	Follow Progressive Discipline Step System 3 rd Minor Becomes a Major
Using profanity or obscenity	Inappropriate language	Follow Progressive Discipline Step System 3 rd Minor Becomes a Major
Cutting and pasting without citing sources (Plagiarism)	Plagiarism	Follow Progressive Discipline Step System 3 rd Minor Becomes a Major
Damaging, defacing, or endangering device or accessories	Vandalism, property damage	Student is written up for a Major Behavior Referral consequences assigned by admin
Accessing pornographic material, inappropriate files, or files dangerous to the integrity of the network	Bringing pornographic or other inappropriate content to school in print form	Student is written up for a Major Behavior Referral consequences assigned by admin
Using an electronic resources account authorized for another person	Breaking into or using someone else’s locker	Student is written up for a Major Behavior Referral consequences assigned by admin

Consequences for a major referral assigned when students reach that level will be handled on a case-by-case basis.

SEL Standards: Self-Awareness, Self-Management, Responsible Decision-Making

Example SEL Language: “Thank you for making a responsible decision”; “Thank you for being a great self- manager”; “Great job showing self-awareness”.

THUNDERBOLT HANDBOOK

TEACHER, STUDENT AGREEMENTS

TSA TARDINESS

1. Why

- Ensures supervision of students in a safe location
- Prevents disruption to the learning environments
- Ensures that student receive all the necessary instruction
- Teaches an important life skill

2. Student Expectations

- Students are to be in their classrooms when the bell rings.
- Students will attend detention, work crew for tardiness, as determined by admin.

3. Consequences

Teacher Managed:

- 1st tardy results in a warning.
- 2nd tardy to class reteach expectation have student state the rule and why it is important.
- 3rd and 4th tardy in one class teacher will give detention to the student in their room for 5 minutes during lunch and enter it into IC as a behavior minor. This could be done within the team as well at their discretion. Parent contact is made by the teacher and behavior minor entered.
- 5th tardy in one class a parent contact is made by the teacher and behavior minor entered.
- 6th tardy in one class parent contact by teacher, behavior minor will be entered and student will do a written reflection of this behavior and how they can remedy it.
- 7th tardy is a behavior major and will be managed by administration.

**Please be consistent with marking students tardy as admin will pull by weekly attendance reports.

**8th tardy accumulated = office will conference with student to inform of next steps which include positive reinforcement for improvement. Office will notify parent and document in IC.

**Excessive tardiness to school will be office managed.

Proper follow through by teacher with tardy protocol (including IC documentation) will result in office managed interventions.

SEL Standards: Self- Awareness, Self-management, Social Awareness, Responsible Decision Making

Example SEL Language: "Thank you for making a responsible decision"; "Thank you for being a great self- manager"; "Great job showing self-awareness"



SAFETY DEFINITIONS AND EXPECTATIONS

Your students' safety is of the upmost concern to the staff at Sky Ranch Middle School. We have been lucky to have a school built with the most updated safety features of any school in the district. The following is a list of definitions of the types of safety concerns that may arise on campus as well as what you can expect from the administrative team at Sky Ranch.

Code Blue

A Code Blue indicates a medical situation on campus. This situation could be any serious medical situation that requires an immediate response from the Code Blue Team. Some examples of serious medical situations might include but are not limited to: seizures, allergic reactions, fainting and cardiac issues.

Code Yellow

A Code Yellow indicates a threat near campus. Perimeter doors will be secured. Code Yellow protocol is to be used to prevent the occurrence of a major incident when conditions indicate that a higher than normal threat level is present on campus or near campus (i.e. dangerous person in the neighborhood, police searching for a gunman near campus). Staff will continue to teach and students will continue to learn, but the building will be secured from the outside. Staff lead students in frequent drills in order to practice the behaviors they will need should a real event occur.

Code Red

A Code Red indicates a threat on campus. Perimeter doors will be secured. Code Red protocol is to be used to manage the occurrence of a major incident is occurring on campus. All instruction and movement in the building is halted. Staff and students will be following emergency procedures in order keep everyone safe. Staff lead students in frequent drills in order to practice the behaviors they will need should a real event occur.

Administrative Procedures during Emergencies

Our first objective during any emergency situation is to secure our building and protect students. This means that in an actual event, we will notify parents and families with updated information as soon as we are confident that the situation has been addressed. It is possible that you might hear from your student before you hear from administration at the building. An update from administration will occur as soon as we have secured the building and followed our required safety procedures. This could take upwards of thirty minutes. Please know that you can visit the district website, hyperlinked below, for information and updates on Code Red situations that last for an extended period of time.

<https://www.washoeschools.net/cms/lib/NV01912265/Centricity/domain/152/2018%20back%20to%20school%20expo%20photos/2018%20Emergency%20Guide.pdf>

Drills will not be announced. It is important to practice all situations as if they are live events and live events do not come with advance notice. (If your student has an IEP or 504 that requires advanced notice, which will be honored.) However, if we are conducting a drill, we will put a notice on the front door of the building to inform people why there is no response for office staff.



SCHOOL MEALS

Washoe County School District participates in the National School Breakfast and Lunch Programs. Nutritious meals are served every school day.

Students eligible to receive meals under the National School Breakfast and Lunch Programs may receive lunch every day.

1. Cost of Lunch

- Lunch is \$3.15
- Students may purchase lunches in the cafeteria each day with cash or through their lunch account with their code.

2. Loading Money on My Child's Lunch Account

- By creating a secure online account with myLunchMoney.com, parents can continue to manage their student's life easily and conveniently.
- Whether it is viewing what meals your child has purchased for the week or simply setting weekly or daily spending limits for your child, www.myschoolbucks.com provides parents with a direct link to their student's school wherever you have internet access, including at our school's Parent computer. Follow directions on the WCSD website under Nutrition Services.

3. Menus

- Menus change on a daily basis with the meal of the day. Pizza, hamburgers and cheeseburgers are available on a daily basis.
- Students may choose to buy a complete meal, or they may purchase from the A La Cart line.
- Menus can be found at <https://www.washoeschools.net/Page/8156>

4. Applying for Free or Reduced Lunch

You will find an application online at <https://rocket.washoeschools.net>

- **OR** in your school registration packet
- **OR** at the Sky Ranch Middle School's main office
- **OR** you can go to the Nutrition Services Office, Damonte Ranch High School

ATHLETICS

We are passionate about student-athletes, as they exemplify the qualities of athleticism combined with quality academics. At Sky Ranch, we follow all WCSD athletic policies and procedures to ensure fair sportsmanship for all competitors and equal status/access opportunities for all athletic candidates.

1. Athletic Dates

Tryouts for each season will be announced prior to the start date of each season.

- Cross Country 8/15 - 9/12
- Girls Basketball 9/16 - 10/31
- Boys Soccer 9/10 - 10/18
- Boys Basketball 11/4 - 12/16
- Volleyball 1/13 - 2/20
- Wrestling 2/24 - 4/14
- Girls Soccer 3/4 - 4/18
- Track and Field 4/20 - 5/21

2. Eligibility

- Have a 2.0 GPA in academics and citizenship.
- Have no Fs in academics or citizenship.
- Regularly attend all classes.

3. Setting Up for Success

- Help your student-athlete be successful from the get-go. Access and download all middle school sports schedules, of interest.
- Make note of Try-Out dates/times.
- Complete/submit all student athletic forms and fees prior to deadlines.
- Please help your student-athlete maintain regular attendance with all sports program needs (practices, games, etc); complete all necessary paperwork; and ensure your child displays the qualities of fair sportsmanship as well as all adults viewing/helping with the program. Let's have an outstanding school year!

Click on the following links for information:

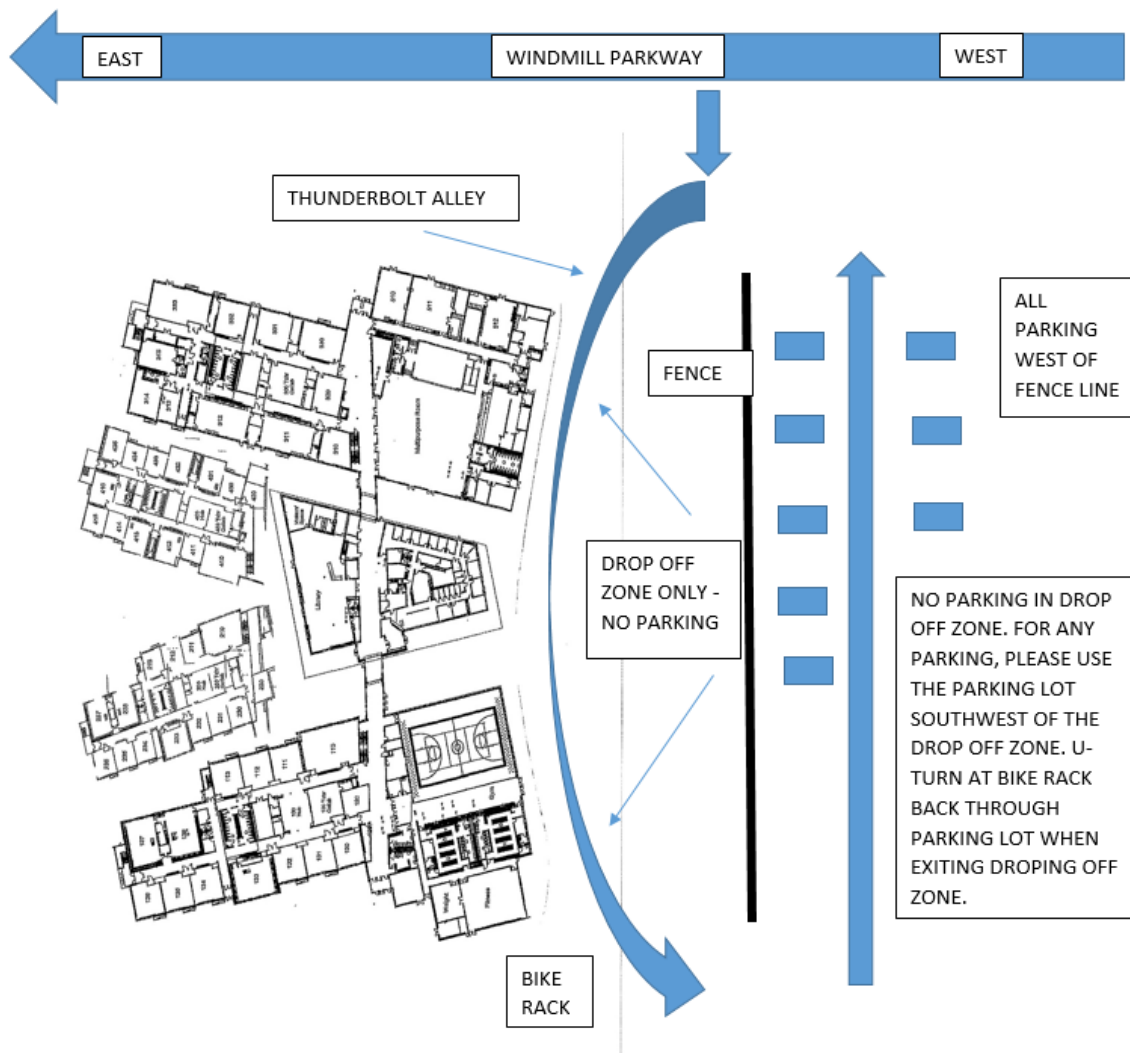
[ATHLETIC SCHEDULES](#)

[STUDENT TRAVEL FORMS](#)

DROP OFF, PICK UP AND TRANSPORTATION

1. Drop Off and Pick Up

- Parents, for all student drop-off and pick-up, the (un)loading zone is in front of the school along the west-facing curb adjacent to the Sky Ranch Middle School sign. Pull into the second parking lot entrance on Windmill Parkway that feeds directly into the curbside loop on the western-front of the building. Pull forward toward the northwest end of the building, where the bike racks are located. Exit by taking the first left hand turn back through the parking lot spaces and exiting where you entered on Windmill Parkway.
- For any/all parking needs, only use the parking lot on the southwestern side of campus.
- Buses will enter the first parking lot entrance on Windmill Parkway and they will exit using the third entrance. Please respect our Sky Ranch bus safety-needs and loading zones by only using the second parking entrance for family drop-off and school-access parking.



THUNDERBOLT HANDBOOK DROP OFF, PICK UP AND TRANSPORTATION

2. Transportation

- Students using buses are responsible for being to the bus stop in the morning 5 minutes prior to bus pick-up time.
- Students are also responsible to be on the school bus after school each day within 7 minutes of the final bell ringing. To maintain bus schedules across all schools, school buses will begin leaving the Sky Ranch campus exactly 7 minutes after the final bell rings.
- Your bus route pick up and drop off times can be found on the district website under the transportation tab by entering your address. Inclement weather updates can be found there as well.
- Students who ride the bus must follow all District bus rules, to maintain student safety at all times, and to provide the bus driver conditions to keep all riders safe while the bus is stationary as well as in motion. You can find the bus rules here: [Bus Rules](#)
- Please contact Dispatch and Communication with concerns and to set up busing for your child. 775-337-7769

3. Students on Campus

- Students may arrive at 7:15 am and must leave by 2:10 pm, unless participating in an event under the direct supervision of a coach or teacher.
- Duty teachers provide supervision starting at 7:15 am and ending at 2:10 pm.
- For safety and security, students must be outside building prior to start of school. During lunch time, students must be in cafeteria, outside or in library. Students must have a Pass from teacher to be in building during lunch time and only with the designated staff member.

4. Bicycles and Scooters

- Any student riding a bike or scooter to school must supply a lock and keep their bike locked up in the bike rack area.
- Students are expected to follow all bike safety laws to and from school. On campus, students must walk their bike or scooter.
- Skateboards are not allowed on school grounds, because there is nowhere to safely store them.
- The bike rack is locked after the first bell and unlocked just before the last bell of the day.
- Sky Ranch and WCSD is not responsible for the loss, theft, or damage to these transportation items, or any personal items brought by students or staff and community.